

# STRATHMEYER

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## L A N D S C A P E

### Position Description

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**Job Title:** Crew Leader

The Crew Leader will be responsible for, but not limited to, overseeing large and small projects and the daily activities of our landscape crews. Foremen will be expected to communicate with customers and co-workers to ensure that job requirements and expectations are met.

**Example Duties and Responsibilities:**

- ❖ Plan, organize and manage work for crew members on jobsite, while developing and maintaining motivated and productive crews.
- ❖ Operate and maintain landscape equipment to keep in good operating condition.
- ❖ Prepare all tools, equipment and materials needed for work day.
- ❖ Recognize problem areas in the field, and provide solutions/options.
- ❖ Follow all company policies & procedures, including safety guidelines/standards, and ensure compliance of the landscape crew.
- ❖ Monitor and ensure that employees are following safety regulations to minimize accidents.
- ❖ Responsible for reporting any accidents to the proper office personnel.
- ❖ Manage and maintain all Company specified paperwork effectively and timely – i.e. time sheets, incident reports, etc.

**Basic Qualifications:**

- ❖ Ability to understand Company processes and procedures and customer expectations and directives.
- ❖ Ability to effectively communicate both verbal and written.
- ❖ Ability to resolve customer issues timely and accurately.
- ❖ Ability to evaluate and solve problems in the field.
- ❖ Confident in abilities to interact with people of all types.
- ❖ Ability and willingness to work under seasonal work demands.
- ❖ 3-5 Years Experience in Maintenance, Landscape Construction or Planting
- ❖ Read and interpret plans and project specifications to ensure project is built accordingly.
- ❖ Field layout experience.
- ❖ Ability to operate all types of landscape equipment.
- ❖ Able to lift and carry 50lbs or more.
- ❖ Current valid driver license.
- ❖ Ability to pass DOT physical and driving test.
- ❖ CDL not required but a plus.
- ❖ Spanish Language not required but a plus